MAHARAJA SURAJMAL INSTITUTE
C-4, JANAK PURI, NEW DELHI-110058

19th June, 2025

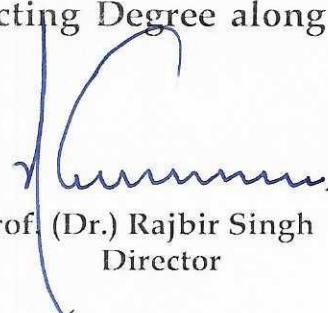## NOTICE FOR ISSUING OF DEGREE CERTIFICATES TO STUDENTS

Students of Bachelor of Computer Applications (BCA) Programme (Both shifts) batch 2021-2024 are required to collect the Degree Certificate from the office of the Institute as per following schedule:-

From 24th June, 2025 to 30th August, 2025
(except 3rd Saturday / Holiday / Sunday)
Between 10.00 am to 3.00 pm

The students should bring their any Identity Proof like Original Aadhar Card, Voter Card, License, Passport with them.

Those enable to collect their degree are required to send their blood relative for collecting of Degree from Office with the following documents:-

1. Authorization Letter from student.
2. Identity proof of student as well as those collecting Degree along with photocopy.

Prof. (Dr.) Rajbir Singh
Director

Copy to:-
-Students through Institute's Website
-Copy to all HOD's/ Class Coordinators BCA for information of students through email or whatsapp group.