

MAHARAJA SURAJMAL INSTITUTE
C-4, Janak Puri, New Delhi- 110058

MANDATORY DISCLOSURE

1	Name and Address of the institution	Maharaja Surajmal Institute C –4, Janakpuri, New Delhi –110058 Telephone: 011 -45656183 Website: www.msijanakpuri.com E-Mail: principalmsi@yahoo.co.in director@msijanakpuri.com
2	Name and Address of the Society & Chairman of the Society/Trust Registration No. of Society / Trust	Surajmal Memorial Education Society C –4, Janakpuri, New Delhi –110058 Sh. Kaptan Singh 5564 dated 13/11/1972 under Society Registration Act, 1860 Telephone: 011 – 45656183 Website: www.surajmalmemorialeducationsociety.org E-Mail: principalmsi@yahoo.co.in
3	Name and Address of the Director/Principal of the Institute	Prof. Rajbir Singh Maharaja Surajmal Institute C –4, Janakpuri, New Delhi –110058 Telephone: 011 –45656183 Website: www.msijanakpuri.com E-Mail: director@msijanakpuri.com
4	Year of Affiliated with GGSIP University	1999

5. Details of the existing programmes

- (i) Proposal for revalidation of NOC/Continuation of provisional affiliation and variation from, if any, in intake.

S. No.	Existing programmes	Detail of Intake & Students Admitted							
		Academic Session 2022 –2023		Academic Session 2023 –2024		Academic Session 2024 –2025		Academic Session 2025 –2026	
		Intake	Admitted	Intake	Admitted	Intake	Admitted	Intake	Admitted
1.	B.Ed			100	96	100	97	100	100
2.	BCA 1 st Shift			120	117	120	116	120	117
3.	BCA 2 nd Shift			60	117	120	117	120	119
4.	BBA (Gen) 1 st Shift			180	178	180	165	180	169
5.	BBA (B&I) 1 st Shift			60	59	60	55	60	60
6.	BBA (Gen) 2 nd Shift			180	177	180	175	180	174
7.	BBA (B&I) 2 nd Shift			60	59	60	54	60	60
8.	B.Com(H) 1 st shift			60	57	60	45	60	55
9.	B.Com(H) 2 nd Shift			60	58	60	58	60	60
10	BA-LLB	60	58	60	60	60	59	60	118
11	BBA-LLB	60	57	60	58	60	60	60	60
12	MBA			120	116	120	119	120	60

Proposal for grant of NOC/ Grant of provisional affiliation for new/additional programmes. –N/A

Programme (s)	Intake / Duration

6. Status of Land

A	Land	
(i)	Area of Land	7.94 Acres
	Ownership of land (Whether rented/leased/ freehold)	Surajmal Memorial Education Society (Leased)
	Prescribed Land use (whether conforming / non-conforming to Master Plan)	Institutional plan as per allotment letter of DDA
	Land use Certificate with Registration No., Date & Authority	F.2(91)75-IL/01 Dated 30/03/2000 By DDA Annexure –II
B	Building	
(i)	Whether Permanent/Temporary	Permanent
(ii)	Total Built-up area (in Sq Meters)	26984.54 sq.m. full campus
(iii)	FAR Achieved (Built up area available per student as against prescribed by the University/Govt. Statutory Body	166.69%
(iv)	Total Built up area required as per norms for all programmes.	For BBA & BCA Program: Built up space required 4.25 sq.m. per student. B.Ed Course is allowed to run in a complex that has been constructed on 2.5 acre plot situated in a conforming area as per NCTE norms. BA/BBA LLB(4.5 sqm per student all inclusive) 4836.24 sqm. MBA 4282.301sqm
(v)	Sanctioned Building Plan from DDA / MCD / Govt. body	MCD
C	Specifications of Accommodation	No. (Size in sq.m.)
(i)	Number of class/tutorial rooms	33 (1668.56 sq.m.) + 14-LLB(945.28sq mtr + 6-MBA(417.06sq mtr
(ii)	Drawing Halls/Conference Room	01 (40.37 sq.m.) + 2(301.1sr mtr) halls new
(iii)	Laboratories (give details)	09 (89.57 sq.m.) + 2 (325sq mtrlabs new (Curriculum:41.34 sq.m. Resource centre:20.67 sq.m. Art&craft centre 27.56 sq.m.)
(iv)	Library	01 (679 sq.m.) + 2 new
(v)	Administrative Block	01 (235.98 sq.m.)
(vi)	Computer Centre	08 (389.89 sq.m.)
(vii)	Toilets	20 (230 sq.m.)
(viii)	Common Rooms	02 (1 Boys' & 1 girls') (82.13 sq.m.)
(ix)	Sports facilities (Indoor & Outdoor)	Indoor & Outdoor (46.20 & 9305 sq.m.)

(x)	Playground	01 (9305 sq.m.)
(xi)	Students Canteen	01 (297 sq.m.)
(xii)	Hostel (Total Area/rooms/Number of seats etc.)	For 230 Boys & Girls: 4113 sq.m.
(xiii)	Any other facilities	
	a) Chairman Room	1(19.65 sq.m.)
	b) Secretary Room	1(37.17 sq.m.)
	c) Treasurer Room	1(19.65 sq.m.)
	d) Director Room	1(25.44 sq.m.)
	e) Placement cell	1(19.5 sq.m.)
	f) Staff Room	17 (358.74sq.m.)
	g) Auditorium	1(457.50 sq.m.)

7. Status of Director / Faculty / Employee:

Criteria	
Is the Director, as per norms of Statutory Body/ UGC / University, is in position. - Name - Educational Qualifications. - Experience - Gross Salary	Prof. Rajbir Singh Ph.D. 38yrs 37400 -67000+AGP 10000
Total No. of Faculty (Programme-wise)	BBA-42 BCA-28 B.Com-7 B.Ed.-11 MBA-7 BA&BBA-LLB-9
No. of Professors (Programme-wise)	BBA-1
No. of Associate Professors (Programme-wise)	BBA-13 BCA-6 MBA-3 BA&BBA-LLB -1 B.Com -2
No. of Assistant Professors (Programme-wise)	BBA-29 BCA-22 B.Com-6 B.Ed.-13 MBA-4 BA&BBA-LLB -2
No. of Technical Staff (Programme-wise)	BCA-6 MBA-1
No. of Non-Teaching / Administrative Staff	8

8. Status of Cadre Ratio & Teacher Student Ratio for all programmes:

Programme / Course	Cadre Ratio	Teacher Student Ratio
BBA	As per Norms	1:20
BCA	As per Norms	1:20
B.Com	As per Norms	1:20
B.Ed.	As per Norms	1:20
MBA	As per Norms	1:20
LLB	As per Norms	1:20

9. Details of other Facilities Available (Yes / No):

(i)	Drinking Water	Yes
(ii)	Generator	Yes
(iii)	Bank facility	Yes
(iv)	Facilities provided for physically Handicapped	Yes
(v)	Transport facilities	No, But Public Transport is easily Available
(vi)	Medical facilities	Yes

10. Details of Teaching Staff and Non-Teaching Staff
(* In Last as APPENDIX-1)

11. Maharaja Surajmal Institute-Library Staus

Parameter II D: Status of LibraryCriteria	Parameters	Status		
Number of Titles and Volumes may be in the ratio of 1:8 for UG Prog. and 1:4 for PG prog. except the prog. OR as approved by the statutory body Book - UG Prog. (per prog.) Titles – 200; Volumes – 1600 Book - PG Prog. (per prog.) Titles – 200; Volumes – 800 Journals for UG/PG Prog. – Indian-12; International – 3	Total Titles/ Volumes (Existing)	Particulars	Required	Available
		Titles	1400	13041 titles (CL-11130, B-777, L-697, M-437)
		Volumes	10400	38027 Books/Volumes (CL-29560, B-3288, L-3004, M-2175)
		CDs	-	712 (BBA & B.Com- 116, BCA – 354, B.Ed – 212, Law- 10, MBA-20)
	Total Titles/ Volumes (New)	Particulars	Required	Available
		Titles	-	126 Titles + 184 titles (Order-in-Process)
		Volumes	-	944 Books + 1164 Books (Order-in-Process)
	No. of Journals (National/International) (Existing)	Particulars	Required	Available
		National (Printed)	84	103
		International (Printed)	21	28
		International (Online)		IEEE – 205 E-Journals
				SpringerNature - 465 E-Journals
				DELNET - 882 E-Journals
				EBSCO - 1067 E-Journals, Magazine and
				Trade publications
				SCC (Online legal database) - 77 E-Journals
				Lexis Advance India - 1000 E-Journals, Law Reviews & Other legal content
				AIR Online - 16 E-Journals
				Sage – 33 Journals
		Total	105	3,876 E-Journals
	No. of Journals (National/International)(New)	Particulars	Ceased	Added
		National	1	1
		International	-	
	No. of Magazines/ Newspapers	No. of Magazines	23	
		No. of Newspapers	25	

Parameter II D: Status of LibraryCriteria	Parameters	Status																								
	Computeriza tion / Online Subscription	<table><tr><th>S.No</th><th>Name of Subscribed Databases</th></tr><tr><td>1</td><td>IEEE</td></tr><tr><td>2</td><td>SpringerNature</td></tr><tr><td>3</td><td>DELNET Institutional Membership</td></tr><tr><td>4</td><td>EBSCO</td></tr><tr><td>5</td><td>SCC (Online legal database)</td></tr><tr><td>6</td><td>Lexis Advance India (Online legal database)</td></tr><tr><td>7</td><td>AIR Online (Online database)</td></tr></table> - Library is fully computerized through KOHA LMS like Cataloguing, Circulation, Serial Control, Barcoding, WebOPAC search, Report Generation, Management of Record of users and books etc. - Internet facility on 63 computers - Wi-Fi, NDL, Swayam, & NPTEL facility - DELNET membership	S.No	Name of Subscribed Databases	1	IEEE	2	SpringerNature	3	DELNET Institutional Membership	4	EBSCO	5	SCC (Online legal database)	6	Lexis Advance India (Online legal database)	7	AIR Online (Online database)								
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7	AIR Online (Online database)																									
	Reading Room and reprographi c facilities	Yes - Reading Room: 305 chairs - Reprographic facility: Yes																								
	Subscription of E-Books	<table><tr><th>S.No</th><th>Name of Databases</th><th>No. of E-Books</th></tr><tr><td>1</td><td>SpringerNature</td><td>3711 E-Books</td></tr><tr><td>2</td><td>DELNET Institutional Membership</td><td>2445 E-Books(Mgt & Comm. - 500, Comp.-500, Edu.-247, Prog.-1198)</td></tr><tr><td>3</td><td>EBSCO</td><td>22965 E-Books</td></tr><tr><td>4</td><td>Lexis Advance India (Online legal database)</td><td>372 E-books</td></tr><tr><td>5</td><td>AIR Online (Online database)</td><td>136 E-Books</td></tr><tr><td>6</td><td>SCC (Online legal database)</td><td>147 Law Reports</td></tr><tr><td></td><td>Total</td><td>29,629 E-books & 147 Law Reports</td></tr></table>	S.No	Name of Databases	No. of E-Books	1	SpringerNature	3711 E-Books	2	DELNET Institutional Membership	2445 E-Books(Mgt & Comm. - 500, Comp.-500, Edu.-247, Prog.-1198)	3	EBSCO	22965 E-Books	4	Lexis Advance India (Online legal database)	372 E-books	5	AIR Online (Online database)	136 E-Books	6	SCC (Online legal database)	147 Law Reports		Total	29,629 E-books & 147 Law Reports
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Library Status at a glance
Programme: BBA (Gen), BBA (B & I), B.Com, BCA, B.Ed, MBA, Law

(a)	Number of Titles	:	13041 Titles (CL-11130, B-777, L-697, M-437)
(b)	Number of Books/Volumes	:	38027 Books/Volumes (CL-29560, B-3288, L-3004, M-2175)
(c)	Number of Printed Journals	:	131 Printed Journals {103-N & 28-I} (BBA & B.Com- 46, BCA - 15, B.Ed - 18, Law-32, MBA-20)
(d)	CDs	:	712 CDs of various disciplines (BBA & B.Com- 116, BCA - 354, B.Ed - 212, Law- 10, MBA-20)

(e)	Subscription of Digital Resources	:	29,629 E-books, 147 Law Reports & 3,745 E-Journals/Mag./Trade pub. (from IEEE , Springer Nature , DELNET , EBSCO (Business Source Elite & ebook Business Sub. Coll.) , SCC (Online legal database), Lexis Advance India (Online legal database), AIR (online database), Sage
(f)	Magazines & Newspapers		23 Magazines 25 Newspapers
(g)	Computerization of Library	:	Yes, Library is fully automated since 2006, presently using “Koha” (On cloud). Various modules like Cataloguing, Circulation, Serial Control, Barcoding, WebOPAC search, Report Generation, Management of Record of users and books etc is also available.
(h)	Internet Connectivity	:	Yes, 63 computers (CL-28, BB-4, M-13, L-18) with Internet Connectivity on all & Wi- Fi facility
(i)	Reprographic facility	:	Yes, 5 Printers incl. three Scanner, Photocopier cum Printer (CL-1, M-1, L-1)
(j)	Reading Capacity	:	305 reading capacity (CL-150, M-73, L-82)
(k)	Book-Bank Facility	:	Available
(l)	Other facilities	:	NDL , NDLI Club , Swayam , NPTEL , CAS, SDI, DDS, plagiarism tool “ ithenticate ”(Turnitin), Subject Notes , Previous Year Question paper and other useful E-Resources . special facility for divyang students, Inter-Library Linkage Facility through DELNET
(m)	WebOPAC	:	https://library.msijanakupuri.com/

Library Status

Comparative Status		2020-2021		2021-2022		2022-2023		2023-2024		2024-2025		2025-2026	
Titles		11019 (CL-10368, BB-651)		11231 (CL-10580, BB-651)		12080 (CL-10727, B-651, L-432, M-270)		12624 (CL-10927, B-777, L-569, M-352)		12915 (CL-11055, B-777, L-646, M-437)		13041 (CL-11130, B-777, L-697, M-437)	
Reference Books (Inc. in Titles & Volumes)		3978		4180		4964 (CL-4262, L-432, M-270)		5338 (CL-4417, L-569, M-352)		5583 (CL-4519, L-629, M-435)		5662 (CL-4544, L-683, M-435)	
Total Books/Volumes		30156 (CL-27046, BB-3110)		31027 (CL-27917, BB-3110)		33676 (CL-28341, B-3110, L-1183, M-1042)		35539 (CL-28785, B-3288, L-1748, M-1718)		37083 (CL-29370, B-3288, L-2250, M-2175)		38027 (CL-29560, B-3288, L-3004, M-2175)	
Total CDs		682 BBA & B.Com- 116 BCA - 354 B.Ed - 212 (102 Video CD)		682 BBA & B.Com- 116 BCA - 354 B.Ed - 212 (102 Video CD)		711 BBA & B.Com- 116 BCA - 354 B.Ed - 212 (102 Video CD) Law- 10 MBA-19		711 BBA & B.Com- 116 BCA - 354 B.Ed - 212 (102 Video CD) Law- 10 MBA-19		712 BBA & B.Com- 116 BCA - 354 B.Ed - 212 (102 Video CD) Law- 10 MBA-20		712 BBA & B.Com- 116 BCA - 354 B.Ed - 212 (102 Video CD) Law- 10 MBA-20	
Printed Journals	Total	83		83		132 BBA & B.Com- 46, BCA - 15, B.Ed - 22 Law- 30, MBA-19		133 BBA & B.Com- 46, BCA - 15, B.Ed - 22 Law- 30, MBA-20		135 BBA & B.Com- 46, BCA - 15, B.Ed - 22 Law- 32, MBA-20		131 BBA & B.Com- 46, BCA - 15, B.Ed - 18 Law- 32, MBA-20	
	Na t. I n t. .	104	28	67	107	107	28	105	28	107	28	103	28
Magazines		21		21		21		23		23		23	
New Titles added		124 BBA & B.Com-57 (CL-45+BB-12) BCA-4(CL) B.Ed-63(CL)		212 BBA & B.Com-122 (CL) BCA-45(CL) B.Ed-45(CL)		849 BBA & B.Com-50 BCA-27 B.Ed-70 Law- 432 MBA-270		544 BBA & B.Com-95(CL)+108(BB) BCA-54(CL)+17 (BB) B.Ed-51 (CL)+1(BB) Law- 136 MBA-82		290 BBA & B.Com-47 BCA-50 B.Ed-31 Law- 77 MBA-85		126 BBA & B.Com-17 BCA-14 B.Ed-44 Law- 51 MBA-	
Total Books/Volumes added		136 BBA & B.Com-59 45(CL)+14 (BB) BCA-5 (CL) B.Ed-72(CL)		871 BBA & B.Com-628 (CL) BCA-165 (CL) B.Ed-78(CL)		2649 BBA & B.Com-103 BCA-104 B.Ed-217 Law- 1183 MBA-1042		1862 BBA & B.Com-183(CL)+155(BB) BCA-110(CL)+18(BB) B.Ed-151(CL)+5(BB) Law- 564 MBA-676		1544 BBA & B.Com-202 BCA-291 B.Ed-92 Law- 502 MBA-457		944 BBA & B.Com-50 BCA-52 B.Ed-88 Law- 754 MBA-	

1.Book Bank (Whether available or not) : Yes

2.Library Computerized/automated or not : Yes

3.Access to Electronic resources by students /Faculty : Yes

If Yes

a) Journals -National & International

S.No.	Name of Databases	No. of E-Books	No. of E-Journals
1	IEEE	-	205 E-Journals
2	Springer Link	3711 E-Books	465 E-Journals

3	DELNET Institutional Membership	2445 E-Books (Mgt & Comm. - 500, Comp.- 500, Edu.-247, Prog.- 1198)	882 E-Journals (Mgt & Comm. - 229, Comp.- 313, Edu.-340)
4	EBSCO	22965 E-Books	1067 E-Journals, Magazine and Trade publications
5	SCC (Online legal database)	147 Law Reports	77 E-Journals
6	Lexis Advance India (Online legal database)	372 E-books	1000 E-Journals, Law Reviews & Other legal content
7	AIR (Online database)	136 E-Books	16 E-Journals
8	Sage	-	33 E-Journals
	Total	29,629 E-books & 147 Law Reports	3,745 E-Journals/Mag./Trade pub.

b) Networked Databases

: Yes

5. Whether online reservation of books available or not :Available

Library Status

A. Books (Programmes wise)

S.No.	Details of Books	Details of required Books as per GGSIPU Norms (JAC)		Details of available Books	
		Title	Volumes	Title	Volumes
1	BBA (G), BBA (B&I), B.Com (H)	600	4800	4708 CL - 4129 BB - 579	14679 CL - 12406 BB - 2273
2	BCA	200	1600	1741 CL - 1605 BB - 136	6177 CL - 5376 BB - 801
3	B.Ed	200	1600	5458 CL - 5396 BB - 62	11992 CL - 11778 BB - 214
4	Law (started from 2022-2023)	200	1600	697	3004
5	MBA (started from 2022-2023)	200	800	437	2175
	Total	1400	10400	13041	38027

B. Printed Journals (Programmes wise)

S.No.	Details of Journals/ Periodicals	Details of required Journals as per GGSIPU Norms (JAC)		Details of available Journals	
		National	International	National	International
1	BBA (G), BBA (B&I), B.Com (H)	36	9	37	9
2	BCA	12	3	12	3
3	B.Ed	12	3	14	4
4	Law (started from 2022-2023)	12	3	26	6
5	MBA (started from 2022-2023)	12	3	14	6
	Total	84	21	103	28

Note: - List of Journals Enclosed.

C. No. of Newspapers subscribed **25**

D. General Magazines subscribed **23**

12. LAB - STATUS

Maharaja Surajmal Institute

Details of Computers & Hardware installed in Computer Labs

S.No.	Configuration	No. of Systems
1.	Dell Optiplex, 13 GEN Core I7, 8GB RAM, 512 GB SSD	60
2.	Dell Optiplex 7010 Core I7, 8GB RAM, 512 GB SSD	32
3.	Dell Optiplex Core I7, 8GB RAM, 512 GB SSD	129
4.	Dell Intel Core i5-9400 3.00 GHZ 8 GB RAM 1 TB Hard Disk	03
5.	Dell Intel Core i5-9400 3.00 GHZ 4 GB RAM 1 TB Hard Disk	35
6.	Dell Intel Core i5-8400 3.00 GHZ 4 GB RAM 1 TB Hard Disk	45
7.	Dell Intel Core i5-7400 3.00 GHZ 4 GB RAM 1 TB Hard Disk	35
8.	Acer i5 CPU@ 320 GHz, 4 GB RAM, 500 GB HDD	61
	TOTAL	400

S. No.	Lab No.	No. of Computer	No. of Printer	No. of Scanner	No. of Projector	No. of Switch	No. of Laptop	No. of Fire Extinguisher
1	Lab 1	31	01	-	01 (Fixed)	03	01	01
2	Lab 2 & 3	32	02	01	-	02	01	01
3	Lab 4	31	01	01	01 (Fixed)	02	01	01
4	Lab 5	30	01	-	--	02	01	01
5.	Lab 6	44	01	01	01 (Fixed)	02	01	01
6.	Lab 7	18	01	-	-	01	-	01
7	Lab 8	47	01	01	01 (Fixed)	02	01	01
8.	Lab 9	20	01	-	-	01	01	01
9.	Lab 10	60	01	-	1	04	-	02
10.	Lab 11	59	01	-	01	04	-	02
TOTAL		372	11	04	06	23	07	12

10.	LLB and MBA Library	27	3	-	1	-	-	-
	Grand Total	399	14					

Maharaja Surajmal Institute

Department of Computer Applications

Computer Lab No. : 01

Total No. of Computers : 31

S. No.	Configuration	No. of Systems
1	Dell Intel Core i5-9400 3.00 GHZ 4 GB RAM 1 TB Hard Disk	30
2	ACER Desktop Computer, Intel Core(TM),I5-2320 CPU@3.00GHz,2.99GHz,3GB RAM, 500 GB HDD, Keyboard, Mouse	01
3	EPSON Colour Printer L3210)	01

Software Installed MS-Office, TC, Java

Model no. of Printer Installed One HP Laser 1020

Any other Hardware Installed Web Cam, Head Phone, Speaker, Digital Writing Pad for conducting online classes/ other activities.
Three Switch (two 24 port & one 16 port)
Internet Router from Spectra Net

Fire Extinguisher Installed One Fire Extinguisher
ABC type

Maharaja Surajmal Institute

Department of Computer Applications

Computer Lab No. : 02 & 03

Total No. of Computers: : 32

S. No.	Configuration	No. of Systems
1.	Dell Intel Core i5-9400 3.00 GHZ 4 GB RAM 1 TB Hard Disk	08
2.	Dell Optiplex 7010 Core I7, 8GB RAM, 512 GB SSD	24

Software Installed MS-Office, TC, Linux

Model no. of Printer Installed One HP Laser 1008

Any other Hardware Installed Web Cam, Head Phone, Speaker, Digital Writing Pad for conducting online classes/ other activities.
Two D-Link Switch 24 X 2 = 48 port

Fire Extinguisher Installed One Fire Extinguisher
ABC type

Maharaja Surajmal Institute

Department of Computer Applications

Computer Lab No. : **04**

Total No. of Computers : **31**

S. No.	Configuration	No. of Systems
1	Dell Intel Core i5-7400 3.00 GHZ 4 GB RAM 1 TB Hard Disk	30
2	ACER Desktop Computer, Intel Core(TM), I5-2320 CPU@3.00GHz, 2.99GHz, 3GB RAM, 500 GB HDD, Keyboard, Mouse	01
4	Touch Panel Smart Board	01

Software Installed MS-Office, TC, SQL

Model no. of Printer Installed One HP Laser Jet 1020 plus

Scanner One HP Scanjet G 2410

Projector One Projector Benq , MS502P, Res (800*600 SUGA)

Any other Hardware Installed Web Cam, Head Phone, Speaker, Digital Writing Pad for conducting online classes/ other activities.
Two D-Link Switch 24 X 2 = 48 port

Fire Extinguisher Installed One Fire Extinguisher
ABC type

Maharaja Surajmal Institute

Department of Computer Applications

Computer Lab No. : **05**

Total No. of Computers : **30**

S. No.	Configuration	No. of Systems
1	Dell Optiplex Core I7, 8GB RAM, 512 GB SSD	30

Software Installed MS-Office, TC

Model no. of Printer Installed One HP Laser 1020

Any other Hardware Installed Web Cam, Head Phone, Speaker, Digital Writing Pad for conducting online classes/ other activities.
Two D-Link Switch 24 X 2 = 48 port

Fire Extinguisher Installed One Fire Extinguisher
ABC type

Maharaja Surajmal Institute

Department of Computer Applications

Computer Lab No. : **06**

Total No. of Computers : **44**

S. No.	Configuration	No. of Systems
1	Acer i5 4460 CPU@320 GHz, 4 GB RAM, 500 GB HDD	44
2.	HP Laser Jet 1020 plus printer	01
3.	EPSON Colour Printer L3310)	01

Software Installed MS-Office, TC, Linux

Printer Installed EPSON 3110

Any other Hardware Installed Web Cam, Head Phone, Speaker, Digital Writing Pad for conducting online classes/ other activities.
Two D-Link Switch 24 X 2 = 48 port

Projector One Projector

Fire Extinguisher Installed One Fire Extinguisher
ABC type

Maharaja Surajmal Institute

Department of Computer Applications

Computer Lab No. : **07**

Total No. of Computers : **18**

S. No.	Configuration	No. of Systems
1	Acer i5 4460 CPU@320 GHz, 4 GB RAM, 500 GB HDD	18
2	Canon Laser Printer	01

Software Installed

MS-Office, TC

Model no. of Printer Installed

Canon LBP2000B

Any other Hardware Installed

Web Cam, Head Phone, Speaker, Digital
Writing Pad for conducting online classes/
other activities.

Two D-Link Switch 24 X 1 = 24 port

Fire Extinguisher Installed
ABC type

One Fire Extinguisher

Maharaja Surajmal Institute

Department of Computer Applications

Computer Lab No. : **08 (Research Lab)**

Total No. of Computers : **47**

S. No.	Configuration	No. of Systems
1	Dell Desktop, Core i5 8 th Gen. 8400, 4 GB RAM, 1 TB HDD	45
2.	Dell Desktop, Core i5 10 th Gen. 8400, 8 GB RAM, 1 TB HDD	03
3	EPSON Colour Printer L3210)	01

Software Installed Windows 10, MS-Office, TC.

Printer Installed EPSON L3250

Any other Hardware Installed Web Cam, Head Phone, Speaker, Digital Writing Pad for conducting online classes/ other activities.
Two D-Link Switch 24 X 2 = 48 port

Fire Extinguisher Installed type One Fire Extinguisher ABC

Maharaja Surajmal Institute

Department of Computer Applications

Computer Lab No. : 09

Total No. of Computers : 20

S. No.	Configuration	No. of Systems
1	Dell Optiplex Core I7, 8GB RAM, 512 GB SSD	20
2	Canon Laser Printer	01

Software Installed MS-Office

Model no. of Printer Installed Canon LBP2000B

Any other Hardware Installed Two D-Link Switch 24 X 1 = 24 port

Fire Extinguisher Installed One Fire Extinguisher ABC type

Maharaja Surajmal Institute

Department of Computer Applications

Computer Lab No. : **10 (MBA Block)**

Total No. of Computers : **60**

S. No.	Configuration	No. of Systems
1	Dell Optiplex Core I7, 8GB RAM, 512 GB SSD	60
2	Canon Laser Printer	01

Software Installed

MS-Office

Model no. of Printer Installed

Canon LBP2000B

Maharaja Surajmal Institute

Department of Computer Applications

Computer Lab No. : **11 (Law Block)**

Total No. of Computers : **59**

S. No.	Configuration	No. of Systems
1	Dell Optiplex, 13 GEN Core I7, 8GB RAM, 512 GB SSD	59
2	Canon Laser Printer	01

Software Installed MS-Office

Model no. of Printer Installed Canon LBP2000B

Maharaja Surajmal Institute

List of Licensed Software's

1. Software for online classes : Microsoft Team
2. Microsoft Visual Studio 2010 (VB.net-2010)
3. Microsoft Campus Agreement for required software

Maharaja Surajmal Institute

Department Wise details of Computer & Hardware

1. Department of Computer Application

- Total No. of LCD Projector: 09
- Two Installed in Lab 1 and Lab 4, Four Installed in class Room No.-101, 104, 110 & 114 and 3 Portable

Total No. of Laptop: 05

2. Department of Business Administration

- Total No. of LCD Projector: 14
(Ten installed in Room No.-201, 204, 209, 301, 304,306, 401,404, 406, 407, 410)
- Two installed in Lab No. 6 and Research Lab and 01 portable.

Total No. of Laptop: 03

3. Department of Education:

- Total No. of LCD Projector : 01
(Installed in Room No.-04)

Total No. of Laptop: 01

4. Department of Commerce:

- Total No. of LCD Projector : 02

(One installed in Room No.-202 and 1 portable

5. MBA Block : Total No. of LCD Projector : 08

6. Law Block : Total No. of LCD Projector : 13

Total no of Projector in the Institute : 47

Total No. of Laptop in the Institute : 09

Maharaja Surajmal Institute

Details of Computer & Hardware installed in Staff Rooms / Office

S. No.	Room No.	No. of Computer	No. of Printer	No. of Scanner	No. of Projector	No. of Switch	No. of Laptop	No. of Fire Extinguisher
Department of Computer Application								
1	103	03	02	-	-	01	-	-

2	105	01	01	-	-	-	-	-
3	111	02	01	-	-	01	-	-
4	113	04	02	-	-	01	-	-
5.	307	02	01	-	-	-	-	-
Department of Business Administration								
1	211	01	01	-	-	-	-	
2	212	01	01	-	-	-	-	-
3	303	01	01	-	-	-	-	-
4	305	01	01	-	-	-	-	-
5	308	02	02	-	-	-	-	-
6	311	02	01	-	-	-	-	-
7	313	02	01	-	-	-	-	-
8	303	02	01	-	-	-	-	-
9	405	02	02	-	-	-	-	-
10	409	02	01	-	-	-	-	-
Department of Education								
1	01	01	01	-	-	-	-	-
2	02	01	01	-	-	-	-	-
3	03	01	01	-	-	-	-	-
4	05	01	01	-	-	-	-	-
5	08	02	01	-	-	-	-	-
6	11	01	01	-	-	-	-	-
7	12	02	01	-	-	-	-	-
MBA								
1	Staff Room	08	05	-	-	-	-	-
Administration (Office)								

1	Office	19	11	03	-	02	-	-
Library								
1.	Library	16	01	01	-	01	-	-
TOTAL		80	43	04	-	06	-	-

13. Maharaja Surajmal Institute

Summary Details of Computer & Hardware installed in Computer Lab, Class Rooms & Staff Rooms

S.No.	Hardware	Total Count
1	Total Number of Computer	$(357 + 72) = 429$
2	Total Number of Printer	$(07+06 + 38) = 51$
3	Total Number of Color printer with Scanner	05
4	Total Number of Scanner	06
5	Total Number of Projector	$(06+10+01+01+07) = 25$
6	Total Number of Switch	$(16 + 06) = 22$
7	Total Number of Laptop	$(05 + 03 + 01) = 09$
8	Web Cam	10
9	Speaker	06
10	Headphone	06
11	Digital Pad	08

**10. MAHARAJA SURAJMAL INSTITUTE,
DEPARTMENT OF EDUCATION
CURRICULUM LAB**

COMMERCE-Accountancy

S. No	Name of the Equipments	Quantity
1	E-Commerce Chart	1
2	Accounts Crossword- Puzzle Activity	1
3	Co-curricular Activities in Commerce Chart	1
4	Cash Receipt Flash Card	1
5	Cash Flow Statement Flash Card	1
6	Ledger Flash Card	1
7	Payment Voucher Flash Card	1
8	Petty Cash Book Flash Card	1
9	Cheque Flash Card	1
10	Types of Company Flash Card	1
11	Mobile Phone Debit Activity Card	1
12	Managing your Money Activity Card	1
13	AmbaniPartership Cartoon	1
14	Partnership Cartoon	1
15	Join or Die Cartoon	1
16	Public & Private Sector Cartoon	1

Business Studies

S. No	Name of the Equipments	Quantity
1	Money Management Activity Card	1
2	Money Sharing Activity Card	1
3	How to live a Consumer Detective Activity Card	1
4	Shopping options Activity Card	1
5	Marketing Cartoons	1
6	Demand & Supply Marketing Cartoon	1
7	Commercial Cartoon	1
8	Business Quiz, Stock Guru, Business Game(CDs)	3
9	Spinning wheel Game	1

HINDI

S. No	Name of the Equipment	Quantity
1	Tehreer (MunsiPremchand) (VCD)	1
2	Sangya, ViramChinh&Sarvnam (CD)	1
3	Visheshan, Kriya& Karm, Jodi (CD)	1
4	EkAurAnek, Kaal (Idher&Udher) (CD)	1
5	Karak&Samas (CD)	1
6	Mahatma (VCD)	1
7	SangyaPahely (Model)	1
8	KriyaVisheshan (Model)	1
9	Samas (Chart)	1
10	Visheshan (Chart)	1
11	Karak&Bhed (Chart)	2
12	Sandhi (Chart)	1
13	Kriya (Chart)	1
14	KriyaVisheshan (Chart)	1
15	Varanmala (Chart)	1
16	Karak (chart)	1

ENGLISH

S. No	Name of the Equipments	Quantity
1	Change of Active to Passive Voice (Chart)	1
2	Present Indefinite Tense(Char)	1
3	Past Indefinite Tense(Char)	1
4	Future Indefinite Tense(Char)	1
5	Present and Past Continuous Tense(Char)	1
6	Present Perfect Tense(Char)	1
7	Past Perfect Tense(Char)	1
8	Future Perfect Tense(Char)	1
9	Typical Sentences(Char)	1
10	Typical Sentences(Char)	1
11	Synthesis of Sentences(Charts)	10
12	English Speaking Course (Part 1) DVD	1
13	English Speaking Course (Part 2) DVD	1
14	Basic Grammar (Part 1) DVD	1
15	Practical Grammar (Part 2) DVD	1
16	Antonyms Game	1
17	Notices(Scrapbook)	1
18	Punctuations(Scrapbook)	1

SOCIAL STUDIES

S. No	Name of the Equipments	Quantity
1	India Political Map	1

2	World Political Map	1
3	Outline Map (India)	1
4	Outline Map (World)	1
5	Jai Bharat Game	1
6	Wild Life Adventure Game	1
7	Mineral Set (Specimen)	1
8	Rock Set (Specimen)	1
9	Solar and Lunar eclipse Model	1
10	Phases of Moon Model	1
11	Thermometer	1
12	Magnetic Compass	1
13	Solar System Chart	1

KNOWLEDGE AND CURRICULUM

S. No	Name of the Equipments	Quantity
1	Battle for School by Prof. Shanta Sinha (ACD)	1
2	Globalization of Education by Prof. Deepak Nayaar (ACD)	1
3	Four Educational Riddles by Prof. Krishan Kumar (ACD)	1
4	India and Her Future by Sh. Aurobindo (ACD)	1
5	The Brain is always recording by J. Krishnamurti (CD)	1

SCIENCE

Physics

S. No	Name of the Equipments	Quantity
1	Bar Magnets	8 pairs
2	Battery Eliminator (1 Amp)	5 pieces
3	Battery Eliminator (5 Amp)	3 pieces
4	Beaker (100 Ml)	5 pieces
5	Beaker (250 Ml)	4 pieces
6	Beaker(400 ML)	1 piece
7	Beaker (500 Ml)	5 Pieces
8	Beam Balance	1
9	Bobs	5
10	Concave Lens	2
11	Concave Mirror	2
12	Convex Lens	2

13	Convex Mirror	2
14	Demonstration Ammeter	1
15	Dry Cell	7
16	Glass Slabs	8
17	Magnetic Compass	1
18	Physical Balance	7
19	Plane Mirror	11
20	Prism	8 Pieces
21	Resistance Boxes	10
22	Rheostat 6"	3 Pieces
23	Rheostat 8"	3 Pieces
24	Slinky	7
25	Spring Balance	6
26	Thermometer (Wall)	1 Piece
27	Tuning Fork	2 Pieces
28	Tuning Fork Pads	2 Pieces
29	Verneir Caliper	1pc
30	Wire Bundles	2
31	Wood Stands (For Holding Mirror)	8
32	Electric circuit flashcard	1

Chemistry

S. No.	Name of the Equipments	Quantity
1	Ammonium Chloride	500 gms
2	Atomic Model Set	1
3	Benedicts Reagent	500 ml
4	Benzene	500 ml
5	China Dish	12
6	Conical Flask (100 MI)	8 pieces
7	Conical Flask (250 MI)	9 pieces
8	Calcium Chloride	1000gms
9	Calcium Sulphate Dihydrate	500 gms
10	Copper Sulphate 5 Hydrate	1000gms
11	Diethyl Ether	500 ml
12	Funnels	16 pieces

13	Gas Jars	3 pieces
14	Glass Capillary Tube	1 gross
15	Glass Rods	9 pieces
16	Glycerol	1000gms
17	Iron Filling	500 gms
18	Iron Stands	15
19	Magnesium Chloride	500 gms
20	Magnesium Sulphate	500 gms
21	Measuring Cylinder (100 ml)	7
22	Measuring Cylinder (250 ml)	8
23	Metal strips(Electroplating)	12 pieces
24	Petri Dishes	64 pieces
25	Pipette	8 pieces
26	Potassium Chloride	500 gms
27	Potassium Hydroxide	500 gms
28	Potassium Permanganate	500 ml
29	Pumice Stone	500gm
30	Silver Nitrate	25 gms
31	Sodium Chloride	500 gms
32	Sodium Hydrogencarbonate	500 gms
33	Sodium Hydroxide	1000 gms
34	Sulphur Powder	500 gms
35	Spatula	9 Pieces
36	Spirit Lamp	7 pieces
37	Tongs 6"	1dozen
38	Universal Indicator	125 ml
39	Watch Glasses	22 pieces
40	Weight Box Physical	8 pieces
41	Wire Gauze	24 pieces
42	Zinc Granules	500 gms
43	Iodine Solution	500 ml
44	Hydrochloric Acid(Conc)	500 ml
45	Phenolphthalein Solution	100 gm
46	Sulphuric Acid	1450 ml
47	Copper Sulphate Solution	500 ml
48	Calcium Carbonate	420 gm.

49	Copper Sulphate Powder	500 gm
50	Potassium Permanganate Crystals	500 gm
51	Sodium Chloride	500 gm.
52	Barium Chloride	230 gm.
53	Acetone Solution	500 ml
54	Sulphur Powder	500 gm.
55	Sodium Carbonate	500 gm.
56	Zinc Sulphate	500 gm.
57	Ferrous Sulphate Crystals	496 gm.
58	Aluminium Sulphate	500 gm.
59	Sodium Bicarbonate	500 gm.
60	Calcium Oxide	500 gm.

Biology

S. No.	Name of the Equipments	Quantity
1	Beaker (100 ml)	5 pieces
2	Beaker (250 ml)	5 pieces
3	Beakers (500 ml)	10 pieces
4	Bottle brushes	5 pieces
5	Charts	14
6	Copper Sulphate Pentahydrate	500 ml
7	Cover Slip	4 packets
8	Filter Paper	5 packets
9	Forceps	8 pieces
10	Hand Lens	2
11	Hydrochloric Acid	500 ml
12	Iodine Solution	500 ml
13	Meiosis Slides	12 slides
14	Millions Regent	500 ml
15	Mitosis Slides	5 slides
16	Needles	47 pieces
17	Primary Science Kit	1 set
18	Safranin Solution	125 ml
19	Slide Boxes	49 boxes
20	Slides (loose)	40 pieces
21	Sodium Bicarbonate	500 gms
22	Specimen	28

23	Sphygmomanometer	1
24	Stethoscope	1
25	Stirrer	6
26	Test Tubes	231
27	Test Tubes Holder	23
28	Test Tube Stand	18
29	Thermometer (Lab)	14
30	Wash Bottles	15
31	Models (Nervous & Circulatory System)	09
32	Models (Improvised-Lungs, Stethoscope)	2
33	Respiratory system flashcard	1

MATHEMATICS

S. No.	Name of the Equipments	Quantity
1	Charts	14
2	AakaarParivar	1 Set
3	Fraction Kit	1 Set
4	Rangometry	1 Set
5	Dienes Block	1 Set
6	Measuring cylinder (1000ml)	1
7	Measuring cylinder (500ml)	1
8	Measuring cylinder (100ml)	2
9	Measuring cylinder (50ml)	2
10	Measuring cylinder (10ml)	2
11	Conical Flask(500 ml)	1
12	Weight Box(Physical)	1
13	Funnel(1 Big)	1
14	Funnel(1 Medium,1 Small)	2
15	Urine Glass	1
16	Beaker (1000ml)	1
17	Beaker (250ml)	1
18	Beaker (100ml)	1
19	Beaker (500ml)	1
20		
20	Conical Flask(250 ml)	1
21	Conical Flask(100 ml)	1
22		
23	Analytical Weight Box	1

PSYCHOLOGY

S. No.	Name of the Equipments	Quantity
1	Standard Progressive MatricesJ.C. Raven	1 Set
2	School Adjustment InventoryBhagia	1 Set
3	Socio-Economic Status Scale(Rural)UdaiPareek	1 Set
4	Problem Checklist (School form)Mooney	1 Set
5	Bhatia Battery of Performance TestBhatia	1 Set
6	Teaching Aptitude Scale J Prakash &R.P.Srivastava	1 Set
7	Scientific Aptitude Test BatteryAggarwal & Arora	1 Set
8	Guidance Needs InventoryJ.S. Grewal	1 Set
9	Diagnostic Test in Decimal System & PercentageV.P.Sharma and J.P.Shukla	1 Set
10	Verbal Test of Creative Thinking Baquer Mehdi	1 Set
11	Eysenck's Mandsley Personality Inventory S.S. Jalota& S.D. Kapoor	1 Set
12	Non Verbal Test of Creative Thinking Bquer Mehdi	1 Set
13	Mental Health Checklist Mooneys	1 Set
14	Sixteen Personality Factor QuestionnaireCattel	1 Set
15	Cattel's Culture Free Intelligence Test Cattel	1 Set
16	Vocational Interest RecordS.P. Kulshreshta	1 Set
17	Study Habit Inventory Mukopadhyay&Sansanwal	1 Set
18	IPAT Anxiety Scale R.B. Cattell	1 Set
19	Differential Aptitude Test BatteryOjha	1 Set
20	. Sodhi's Attitude ScaleT.S. Sodhi	1 Set
21	Value Orientation ScaleN.S. Chauhan	1 Set
22	School Environment Inventory K.S. Mishra	1 Set
23	Home Environment InventoryK.S. Mishra	1 Set
24	Taj Environmental Attitude ScaleHaseen Taj	1 Set
25	Environmental Awareness Ability Measure Praveen Jha	1 Set
26	Teaching Aptitude TestParekh & Srivastava	1 Set
27	Eysenck's Personality Questionnaire H.J. Eysenck	1 Set
28	Differential Value QuestionnaireRekha Rani Aggarwal	1 Set

29	ValueConflict	Scale	R.L.	Bhardwaj	1 Set
30	Human Maze Learning			T-	1
31	Memory Drum Apparatus (hand operated)			Metallic 2 speed	1
32	Tachistoscope				1